

**Proposal Review Committee  
November 19, 2019**

Statewide Benefits Office  
Enterprise Business Park  
97 Commerce Way, Suite 201, Dover, Delaware

**Public Session:** November 19, 2019 at 8:32 a.m.

The Proposal Review Committee (“PRC”) met on November 19, 2019, at the Statewide Benefits Office, Dover, Delaware. The following committee members and guests were present:

Faith Rentz, DHR, Director, Statewide Benefits Office  
Leighann Hinkle, DHR, Deputy Director, Statewide Benefits Office  
Samantha Mountz, DHR, Program Lead, Statewide Benefits Office  
Emily Thomas, Office of Management and Budget  
Stuart Snyder, Delaware Insurance Office  
Steven Constantino, Department of Health and Social Services  
Dan Madrid, State Treasurer’s Office  
Ashley Tucker, Administrative Office of the Courts  
Judy Anderson, Delaware State Education Association  
Jaclyn Iglesias, Willis Towers Watson  
Ari Gonzalez De Leon, Willis Towers Watson

**Introductions/Sign In**

After introductions, Ms. Rentz called the meeting to order at 8:32 a.m. Representatives from the Office of the Controller General and Lt. Governor’s Office were not present. A quorum being present, the meeting continued.

**Approval of Minutes**

Ms. Rentz requested a motion to approve the minutes from the November 4, 2019 meeting of the PRC. A motion was made by Ms. Anderson and seconded by Ms. Tucker. The motion was approved with unanimous voice vote.

**Discussion of the Group Accident and Critical Illness Insurance Request for Proposal**

Ms. Rentz requested a motion to move into Executive Session to discuss the proposals by the two finalists – Securian and Allstate - and conduct interviews. Ms. Thomas made the motion and it was seconded by Ms. Tucker. The PRC moved into Executive Session at 8:35 a.m.

**Adjournment**

Upon return to the Public Session and with no further business, a motion to adjourn was made by Ms. Thomas and seconded by Mr. Madrid. Upon unanimous voice approval, the meeting was adjourned at 12:59 p.m. Please note there were no public attendees.

Respectfully submitted,

*Laurene M. Ehemann*

Laurene M. Ehemann  
RFP and Contract Manager